



MEDICATION POLICY

ScuttleBugs' aim is to keep all children safe and healthy. We have policies surrounding children's attendance (see the Illness Policy); however, if children require medication but are not contagious and are able to fully participate in the program, we allow them to attend. These guidelines comply with state requirements to keep children safe.

PRESCRIPTION MEDICATIONS

- Prescription medications must be in its original container with an unaltered label.
- All prescription medications shall be labeled with the child's name and current date.
- Prescription medications shall be administered in accordance with the label's directions as prescribed by the child's physician.
- A medication authorization form must be completed in its entirety, including date and signature, by the child's authorized representative
- The instructions from the child's authorized representative shall not conflict with the label directions as prescribed by the child's physician.
- Prescription medications may only be left at the center when needed for consecutive days and the child is at the center for those consecutive days.
- When prescription medications are no longer needed by the child, or when the child withdraws from the center, all medications shall be returned to the child's authorized representative or disposed of if not removed by the representative.

NONPRESCRIPTION MEDICATIONS

- Nonprescription medications must be in its original container with an unaltered label.
- All nonprescription medications shall be labeled directly on the medication container with the child's name and the current date.
- Nonprescription medications shall be administered in accordance with the product label's directions on the container.
- A medication authorization form must be completed in its entirety, including date and signature, by the child's authorized representative
- The instructions from the child's authorized representative shall not conflict with the manufacturer's label directions.
- Nonprescription medications may not be left overnight at the center.

Note: The center can not provide any medication to children without written authorization unless instructed to do so by a medical professional for life-saving purposes.

PARENT CONSENT FOR ADMINISTRATION OF MEDICATIONS AND MEDICATION CHART

NOTE: Regulation Section 101221 requires the following information be on file.

Child Care Center Name: ScuttleBugs Child Development Center	License Number: 434412401 / 434412402	Date:
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PARENT'S INSTRUCTIONS:

1. All prescription and nonprescription medications shall be maintained with the child's name and shall be dated.
2. Prescription and nonprescription medications must be stored in the original bottle with unaltered label. Medications requiring refrigeration must be properly stored.
3. Prescription and nonprescription medication shall be administered in accordance with the label directions.
4. Written consent must be provided from the parent, permitting child care facility personnel to administer medications to the child. Instructions shall not conflict with the prescription label or product label directions.

Child's Name:	Date Of Birth:
Medication Name:	Dosage:

I authorize child care personnel to assist in the administration of medications described above to the child named above for the following medical condition/s:

From _____ to _____ at _____ daily while in attendance.
 Beginning Date Ending Date Time of Day

Parent's Signature:	Date:
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MEDICATION CHART **Staff Documentation of Medication Administration**

Date:	Time Given:	Staff Signature:
Date:	Time Given:	Staff Signature:
Date:	Time Given:	Staff Signature:
Date:	Time Given:	Staff Signature:
Date:	Time Given:	Staff Signature:

Upon completion, return medicine to parent or destroy, and place form in child's record.

Staff:	Date:
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